



**Nepal Education and Cultural Center (NECC)
Executive Committee Meeting Summary Notes**

Date: 2/7/2022

Time: 8:30 PM

Location: Zoom

Note taker: Prajwal Regmi

Attendees:

<u>EC/BOT</u>	<u>Managing Directors/Coordinators</u>	
<input type="checkbox"/> Saroj Prajapati, President X	<input type="checkbox"/> Tek Lamichhane, MD - Culture X	<input type="checkbox"/> Rajesh Lal Shrestha, Coordinator X
<input type="checkbox"/> Laxman Pradhan, Vice President X	<input type="checkbox"/> Samagya Aryal, MD - Education Absent	<input type="checkbox"/> Nanibabu Shrestha, Coordinator X
<input type="checkbox"/> Parashu Timalisina, Vice President X	<input type="checkbox"/> Kalpana Dulal, MD - Media and Publication X	
<input type="checkbox"/> Prajwal Regmi, General Secretary X	<input type="checkbox"/> Bishnu K Thapa, MD - Inventory Mgt. & Food Service X	
<input type="checkbox"/> Samikshya Sapkota, Secretary X	<input type="checkbox"/> Mohan Karki, MD - Fundraising & Strategic Plan X	
<input type="checkbox"/> Magan Shrestha, Treasurer X	<input type="checkbox"/> Madhu Bhandari, MD - Information Technology, Absent	
<input type="checkbox"/> Ranjita Shrestha, Vice Treasurer X	<input type="checkbox"/> Umesh Niroula, MD - Facilities Dev. & Management X	
<input type="checkbox"/> Khilendra Neupane, BOT Chair X	<input type="checkbox"/> Pralad Khadka, MD - General & Operations X	
<input type="checkbox"/> Shanti Shrestha, BOT Member X	<input type="checkbox"/> Pramod KC, Coordinator X	
<input type="checkbox"/> Hari Sharma, BOA Member X	<input type="checkbox"/> Padam Swar, Coordinator X	
<input type="checkbox"/> Krishna Nirola, BOA Member X	<input type="checkbox"/> Prashant Gongal, Coordinator X	
<input type="checkbox"/> Umesh Sharma, BOT Member X	<input type="checkbox"/> Prabesh Aryal, Coordinator X	

Meeting Notes:

	<u>Agenda Item</u>	<u>Discussion</u>
1	Approve minutes from last meeting and follow up of action items: Prajwal	Meeting notes from the 1/31/2022 meeting approved without changes. Follow up on the action items from the 1/31/200 meeting: <ol style="list-style-type: none"> 1. Bealsville property on sale: discussed below 2. Finance webinar: discussed below. 3. Engineering team to further explore the possibility of expanding the depth of the existing well to solve the current water scarcity problem: to follow up at the next meeting. 4. HPC hearing: discussed below.
2	Capacity limits and size of new Mandir and Barn - Parashu	Based on the discussion so far, the master plan team is leaning towards having our new building with 100 people capacity (one story) and renovated barn with 250 people capacity. The team is discussing this further before reaching a decision.

3	Finance update - Laxman	Finance team is planning on providing monthly expense and income reports around the second week of each month. The donation acknowledgement notification system is working again and all donors will be receiving an acknowledgement letter for their contributions soon.
4	Media team updates and finance/fundraising related webinar - Kalpana/Laxman	Media team released the documentary about Germantown property last weekend. The team is working on organizing a webinar and tentative date will be around the end of March. The team hopes to have tentative expenses for each of our upcoming projects so that the webinar can be targeted towards them and make the webinar more effective.
5	Renovation progress - Pralad/Mohan/Pramod	The stone hut will be renovated tentatively within 2 weeks. There are few outstanding issues for the renovation of the main building (the shaggy floor on the left side room on the second floor) and the joists under the kitchen need additional work. Based on the evaluations of the crawl space, the wood and support structures appear to be strong and there doesn't appear to be anything that needs to be fixed.
6	Experience and strategy for next HPC meeting - Pramod	The HPC hearing held on 2/2/2022 approved our request to remove the silo on the south west side of the property. The commissioners asked for additional supportive information to our request for the removal of three outbuildings. We will need to gather additional pictures, structural issues related information, and we need to make our case stronger. After gathering additional information, we will submit a request for another hearing. HPC hearings are scheduled twice per month.
7	Culture team updates - Tek	Saraswati puja celebration at the Beallsville property went well. Because of COVID, we did not advertise the information to the wider audience instead it was shared by Facebook Live. The team is currently collecting arts on the theme of kindness as part of Saraswati Puja celebration. The team plans to hold Maha Shivaratri celebration at the new property.
8	Beallsville property sale prospect- Umesh/Bishnu	Different options (listing through Ghimire homes or listing through a third party) to list the Beallsville property were discussed. There is a need for additional discussion to reach a consensus decision. Based on the median price of recently sold properties in the area, it may be possible to list/sell the property at ~ \$800K. We (as a seller) are required to disclose all the information to the buyers.
9	Misc and Q and A	<ul style="list-style-type: none"> ● We need to decide the date of move from Beallsville to new property soon so that we can plan necessary steps for a smooth planned move. There are a lot of things we need to consider and prepare. ● Feedback from community surveys needs to be incorporated in our master plan. ● Provide information to include in the next issue of the newsletter to the media team. ● One HPC commissioner would like to visit the property to understand more about the status of outbuildings. ● One potential donors can be Bhutanese Nepali philanthropist Mr. Dilli Adhikari. ● We need to have Pandit ji's schedule in google calendar so that we can plan accordingly.

Action Items:

1. Renovation team/Engineering team/Inventory team: Explore possible date of move from Beallsville to new property
2. Everyone: provide information to include in the next issue of our newsletter.

3. Bishnu: coordinate with other realtors in the team (Umesh N. and Umesh S.) to plan for the listing of Beallsville property.
4. Parashu and Master plan team: to further discuss the capacity limits for the new mandir and barn and bring to the team for decision.
5. Finance team: provide monthly expense and income report.
6. Renovation team: decide on the floor of the second floor room in the main building so that renovation can be completed soon.

Meeting adjourned: 9:50 PM

Next Meeting: 2/14/2022