



**Nepal Education and Cultural Center (NECC)
Executive Committee Meeting Summary Notes**

Date: 03/14/2022

Time: 8:00 PM

Location: Zoom

Note taker: Prajwal Regmi

Attendees:

<input type="checkbox"/> Saroj Prajapati, President	<input type="checkbox"/> Bishnu K Thapa	<input type="checkbox"/> Prabin Tamrakar
<input type="checkbox"/> Parashu Timalisina, Vice President	<input type="checkbox"/> Mohan Karki	<input type="checkbox"/> Yagya Man Shakya
<input type="checkbox"/> Prajwal Regmi, General Secretary	<input type="checkbox"/> Shanti Shrestha	<input type="checkbox"/> Puru Ghimire
<input type="checkbox"/> Samikshya Sapkota, Secretary	<input type="checkbox"/> Hari Sharma	
<input type="checkbox"/> Magan Shrestha, Treasurer	<input type="checkbox"/> Krishna Nirola	
<input type="checkbox"/> Ranjita Shrestha, Vice Treasurer	<input type="checkbox"/> Mahendra Karki	
<input type="checkbox"/> Khagendra Adhikari, BOA, Chair	<input type="checkbox"/> Shyam Karki	
	<input type="checkbox"/> Bina Regmi	

Meeting Notes:

	Agenda Item	Discussion
1	Approve minutes from last meeting	Meeting notes from March 7, 2022 meeting approved without any changes.
2	Follow up of action items	<p><u>March 7 meeting action items</u></p> <ul style="list-style-type: none"> • Internal audit to pandit ji payment related issues: Pandit ji has not provided any additional information about the issues. • Job description for panditji services after move to Germantown: There is an existing document that has job responsibilities information. This document needs to be updated. • Help organize items moved to Germantown and install security features (cameras, locks etc.): Keys installed in rooms. Cameras to be added in a week or so. • Coordinate Pran Pratisthan and move of Buddha statues before the end of the month: need to have a <i>Lama</i> to conduct the rituals properly. This is being worked out. • Resolve the joist situation underneath the kitchen room: This is being discussed and to be done after <i>Holi</i>. • Install kitchen cabinets: To be done after <i>Holi</i>.

		<p><u>Feb 28 meeting Action Items</u></p> <ul style="list-style-type: none"> Finalize HPC slides and present them to the team: HPC slides updated, presentation is being worked out in a small group. Roll out the recently added IT features: No update. <p><u>Feb 21 meeting action items</u></p> <ul style="list-style-type: none"> Parashu and Master plan team: to confirm capacity limits of the new mandir and barn and bring to the team for decision <p><u>Feb 14 meeting action items</u></p> <ul style="list-style-type: none"> To provide content to include in NECC flier: Draft flier language prepared, this to be revised based on the input from the meeting (separate heading for Culture, Language, and Religion).
3	Make the Shiva room and Buddha room ready for in preparation for Special poojas and start of new worship places - Tek/Pralad/Yagyaman/Prabin	The two rooms designated for Shiva and Buddha are being prepared. Location of God/Goddess and podium, prayer area, location of shoes storage etc being worked out. There was a suggestion to contact Bikrant and Baikuntha Man for pooja room decorations.
4	Date(s) of special Poojas and moving of the statues from Beallsville and official start date in Germantown - Saroj/Parashu	<p>The dates are yet to be confirmed but the tentative dates are:</p> <p>April 14: Bhumi/Ghar Pooja (several Poojas including moving Shiva, Buddha and Ganesh to the new home) - Germantown. So everything will be empty from Beallsville from that day forward.</p> <p>April 16: Group Satyanarayan Pooja and Lakha Batti</p> <p>April 17: Buddha Prayers and Meditation</p>
5	Additional buddha related updates (Start of meditation and buddha dharma practices teachings etc.) - Buddha/Yagyaman	After the barn is ready, regular events such as meditation and other programs (for e.g., Buddha related teachings, <i>Nritya</i> therapy) can be done.
6	Fundraising ideas and new Governor of Maryland - Shyam Karki	On the new mandir inauguration day, it will be good to invite local businesses in the area and encourage them to join as trustees. It is also a good idea to invite local and state politicians. There are instances where Maryland state has provided funds (e.g., \$300K bond) to charitable organizations like ours. It is a good idea to start building a connection with local and state

		politicians not only for fund generations but also for resolving potential regulatory issues (permitting etc.).
7	Culture team updates/Holy Festival Planning- Tek	The Holi team is actively working on planning the event. Volunteers are encouraged to sign up for different roles. A volunteer team will go to Beallsville Friday evening and Monday morning to prepare for the event. Everyone is encouraged to participate. The event will start at 1 PM.
8	Job Announcement for Pandit search - Saroj/Tek/Parashu	We are still searching for pandit ji. If any members are aware of someone who can provide pandit services at Germantown temple, please let the EC team know. We are also working on making the pandit ji hiring process transparent. While we are working to find someone here in the U.S., we are also exploring possibilities to bring pandit ji from Nepal. We will keep everyone informed about future updates.
9	February income and expense report	To be posted on the NECC website soon.
10	Pathshala updates - Parashu	We are ready to meet with the Pathshala team whenever the Pathshala team is ready. Waiting to hear from the Pathshala team about the meeting schedule.
11	Q&A	Fundraising team is working on several fronts related to fundraising strategies including donor recognition procedure, acknowledging in kind donations etc. The documents will be shared soon.

Action Items:

1. Resolve Pandit ji's payment related issues.
2. Finalize job description for panditji services after move to Germantown.
3. Resolve the joist situation underneath the kitchen room and install kitchen cabinets.
4. Submit HPC work permit.
5. Fix the posts on the sides and leaky roof of the barn for safe storage and temporary use of the barn.
6. Continue working on resolving water shortage issue
7. Prepare and share February income and expense report.
8. Coordinate for Holi events.
9. Confirm capacity limits of the new mandir and barn and bring to the team for decision.
10. Update on the engineering firm hiring status.

Meeting adjourned: 9:20 PM

Next Meeting: 3/21/2022